



## Transfer Applicants

Transfer applicants must have attempted at least 24 credit hours of coursework, excluding developmental courses, at other colleges or universities.

Academic credit and/or degrees accepted by Troy University must be earned at regionally accredited U.S. institutions or at foreign universities whose academic credit and/or degrees have been evaluated and determined to be equivalent to that awarded by a U.S. institution. All transfer credit is evaluated in terms of level, content quality, comparability, and degree program relevance.

Transfer applicants must have official transcripts (on security paper with registrar's signature and without "issued to student") from each college or university they have previously attended sent directly to the admissions office of the Troy University campus where they plan to attend. Transfer applicants must also submit transcripts from colleges where registration was completed, even though credit might not have been earned. Transfer applicants must have attempted a minimum of 24 hours of non-

Admissions Office for processing through the Academic Evaluation Center.

2. Request an official evaluation from AACRAO or ECE by submitting transcripts and course descriptions to one of the said organizations. The official evaluation, along with the original transcripts, must be presented to the International Admissions Office for processing through the Academic Evaluation Center.

#### English Proficiency Requirements for Admitted Students

The ACT Compass ESL test will be administered to admitted students who do not meet English proficiency requirements for first-time and transfer students.

Placement in English as a Second Language classes or into academic classes will be based on attainment of identified cut-off scores on this test. Contact the Center for International Programs at [esl@troy.edu](mailto:esl@troy.edu) for specific information.

To admit students from the ESL program to academic programs based upon their achievement in the ESL program, the following process will be used:

- Initially arriving international undergraduate students will be administered the ACT Compass ESL test and placed into the appropriate level of ESL classes or into academic classes based on the following cut scores: A score of 270 on the Listening, Reading and Grammar sections, with no individual score below 85, and a minimum score of 8 out of 12 on a writing test.
- Students placed into advanced level ESL classes who earn a 3.0 GPA in ESL courses in their final term shall then meet the University's English language proficiency standard for admission. Students will take a final examination, which will count for 30% of the final grade, in each of the four ESL courses. Each final examination will be prepared by

tion do not need to be readmitted if their absence does not go beyond the timeframe authorized. Troy University transient authorization assumes that the student remains in good standing and has not officially withdrawn from the University for the time period authorization was granted. Students must provide official transcripts from the institutions attended.

### Post Degree Status

Students who have earned baccalaureate degrees or higher degrees from the University or from other institutions may enroll for additional undergraduate coursework as post degree students.

Transcripts with posted degree must be submitted. Some campuses may require submission of the completed Medical History Form in order to complete this process.

### Temporary Admission

Temporary admission may be granted to an applicant who has submitted incomplete information or documentation for full admission to the University. Temporary admission may be granted for one term. Students granted temporary admission must submit all complete and/or official records before the end of the term for which the temporary admission was given. With the permission of the dean of enrollment management or the campus/site designee, a second temporary may be extended for the subsequent term. In the event the final records indicate that the student is not eligible for admission, the student shall be administratively withdrawn with no refund issued.

### Admission for Students Graduating from Non-Accredited Institutions (Including Home Schooled Students)

Students attending institutions which are not regionally accredited may submit transcripts for review to determine admissibility. The regional accrediting agencies are as follows:

- Middle States Association of Colleges and Schools
- New England Association of Schools and Colleges
- North Central Association of Colleges and Schools
- Northwest Commission on Colleges and Universities
- Southern Association of Colleges and Schools
- Western Association of Schools and Colleges

Students graduating from home-school programs must comply with the same requirements as students graduating from traditional programs.

The validity of international transcripts will be determined by the Office of International Admissions.

If a student meets regular admission standards and has earned college level courses at an unaccredited institution of higher learning, the student may be given provisional credit. However, the credits will not be considered for acceptance until the student has attended Troy University as a full-time student for two semesters and has met the grade point average necessary for good standing. Credits will be reviewed by the dean of the discipline and the Records Office. A determination will be made by the Traditional Transcript

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